

# Quick Checklist: Planning a Team Building Outing Made Easy

This checklist is designed for office managers, HR teams, and admins planning a corporate team building outing in New York City.

- Choose a preferred date and time
- Estimate your group size
- Note any dietary needs or accessibility requests
- Submit the Private Tour Request Form
- Receive a response from Foods of NY Tours within 24 hours
- Let Foods of NY Tours handle all logistics
- Show up, relax, and enjoy the experience with your team

## **Foods of NY Tours**

Private Corporate Food Tours in NYC

<https://www.foodsofny.com/food-tours/private-group-tours/>